

TO: **POLICE COMMITTEE**

Thursday, 22 September 2016

FROM: **FINANCE COMMITTEE**

Tuesday, 19 July 2016

REVIEW OF SUB-COMMITTEES

The Committee considered a report of the Town Clerk which set out the findings of a review which had been conducted of the Finance Committee's Sub-Committees, following the request for such a review by the Chairman of the Committee.

RESOLVED – That the Committee:

- a) Appoints the following Members as Chairman and Deputy Chairman of the following Sub-Committees:
 - Corporate Asset Sub-Committee
Chairman: Nick Bensted-Smith
Deputy Chairman: Deputy Brian Harris
 - Efficiency and Performance Sub-Committee
Chairman: Jeremy Mayhew
Deputy Chairman: Deputy Roger Chadwick
 - Finance Grants Sub-Committee
Chairman: Simon Duckworth
Deputy Chairman: Philip Woodhouse
 - Information Technology Sub-Committee
Chairman: Deputy Jamie Ingham Clark
Deputy Chairman: Deputy Roger Chadwick
- b) Approves the amended Terms of Reference of the Finance Committee's Sub-Committees set out within Appendices B, C, D and E,
- c) That there be flexibility with regard to the size of the Sub-Committees, with a total of up to 15 Members being able to sit on any particular Sub-Committee.
- d) **Requests that the Police Committee create a Special Interest Area (SIA) for Information Technology, with the Member appointed to that SIA being a Member of the IT Sub-Committee.**
- e) Requests that the Policy and Resources Committee consider an amendment to the Projects Procedure to provide Corporate Asset Sub-Committee with a strategic role in the Projects Procedure for operational property projects, as set out later in the report.
- f) Requests that the Investment Committee considers an amendment to its Terms of Reference (and subsequently to Standing Orders) to allow Corporate Asset Sub-Committee to be responsible for the disposal of surplus operational properties which are not suitable as investment properties.

(The relevant extract from the report considered by the Finance Committee is appended on the following page)

Information Technology (IT) Sub-Committee

18. The existing IT Sub-Committee Terms of Reference are descriptive of the kinds of reports that the Sub-Committee will receive, which is information more properly included within a Committee's Work Programme.
19. It would be more appropriate for the Terms of Reference to be focused on the purpose and priorities of the Sub-Committee, from which the items of business will be generated. To that end the Terms of Reference have been redrafted (set out at Appendix B). The Terms of Reference seek to demonstrate that the Sub-Committee will take a risk-focused approach to IT systems to ensure that the systems are capable of delivering business operations for the City of London Corporation and City of London Police.
20. It has also been suggested that, given the current workload of the IT Sub-Committee, it would be beneficial for the Sub-Committee to schedule meetings every two months, rather than its current frequency of meeting every three months. This seems appropriate, although there would be a small resource implication for the additional two meetings per annum.
- 21. Although the Sub-Committee has responsibility for the City of London Police's IT systems, there are not currently any representatives from the Police Committee on the IT Sub-Committee. Therefore, it is also recommended that the Finance Committee requests the Police Committee to create a Special Interest Area (SIA) for IT. The Member appointed to this SIA would be appointed to the IT Sub-Committee. The Chairman of the Police Committee has indicated that he is supportive of this proposal.**